Minutes of the regular meeting of the Stanley Community Library Board of Trustees and Budget Hearing

Tuesday, August 29, 2023

Chairman Celina Moreno called the meeting to order at 5:19 pm. A quorum was declared present. Also in attendance were Sara Lundy, Amy Klingler, and Jane Somerville. Liesl Schernthanner attended via Zoom.

Klingler moved to accept the minutes from the regular July meeting, the special meeting of August 1, and the executive session minutes from August 1. Lundy seconded the motion. Motion carried.

Klingler moved to accept the financial report and approve the bills, Lundy seconded the motion. Motion carried. Somerville read an email from Westergard stating that she feels like Weeks has the knowledge to be the bookkeeper for the library and it might be nice since she lives in Stanley. If the board ever wants to switch bookkeepers, Westergard is okay with that.

Director's Report: Somerville reported programs. Somerville requested that she and Schernthanner attend the Idaho Library Association Conference October 4-6 in Twin Falls. She and Schernthanner can still register for the early bird rate.

Old Business:

The 501 C 3 situation was discussed. We are very close to having the situation resolved and being solely a local government entity. Rayna Westergard will work with Frontier Credit Union (formerly East Idaho Credit Union) to set up new accounts. Moreno and Schernthanner will be the new signers on our new accounts.

Stanley Construction does not have a date yet for installing the storywalk. It will probably not happen until the spring. Moreno may try to get some volunteers to install the posts.

Schernthanner reported on the building inspection with Keith Reese. There are some cosmetic items that will eventually need to be addressed, but the building is in good shape.

Policy review was tabled.

New business: Transition discussion: Klingler reported on the co-directorship idea. Jane will send a director's job description.

The budget hearing opened at 6:00 pm. Klingler moved to approve the 2023-2024 budget, Lundy seconded the motion, motion carried.

There will be no meeting in September, the date of the next meeting is Tuesday, October 10 at 5:15 pm.

The meeting was adjourned at 6:31 pm.

Respectfully submitted,

Jane Somerville

NOTICE OF PUBLIC HEARING
PROPOSED BUDGET FOR FISCAL YEAR 2023/2024
STANLEY COMMUNITY LIBRARY DISTRICT

A Public Hearing, pursuant to Idaho Code 50-1002, for consideration of the proposed budget for the fiscal year that begins October 1, 2023, and ends September 30, 2024, will be held at the Stanley Community Library, located at 240 Niece Avenue, Stanley, Idaho, on Tuesday, August 29, 2023 at 6:00 p.m. At said hearing, all interested persons may appear and show cause, if any they have, why said proposed budget should not be adopted. The Trustees will accept both written and oral comments.

LIBRARY DISTRICT REVENUES	
Tax Revenues	
Taxing District Income	$ 69,578.00
Sales Tax & Other	8,000.00
Other Revenue	750.00
Total Tax Revenues	$78,328.00
Donations	15,600.00
Fundraising Revenue	700.00
Other Operating Revenue	3,500.00
District Prior Year Checking/Cash Carry-Over	14,000.00
TOTAL REVENUES	**$ 112,128.00**
CARRY-OVER RESERVE FUNDS	
EICU Savings Fund	$ 2,200.00
LGIP Building Maintenance Fund	30,200.00
LGIP General Fund	59,000.00
LGIP Sick Pay Fund	17,800.00
TOTAL RESERVE FUNDS	$ **109,200.00**
TOTAL REVENUES & RESERVES	**$ 221,328.00**
OPERATING EXPENDITURES	
Building Expenses – Utilities, Furnishings, etc.	$ 9,550.00
Computer Expenses	2,500.00
Contract Labor	10,250.00
Insurances	2,600.00
Library Materials	8,700.00
General Operating Expenses	10,790.00
Personnel Expenses	73,000.00
Program Expenses	3,000.00
TOTAL OPERATING EXPENDITURES	**$120,390.00**
RESERVE FUND EXPENDITURES	
EICU Regular Savings Fund	$ 2,200.00
LGIP Building Maintenance Fund – Privately Funded	30,200.00
LGIP General Fund	59,000.00
LGIP Sick Pay Fund	17,800.00
TOTAL RESERVE FUNDS	**$ 109,200.00**
TOTAL OPERATING & RESERVE FUND EXPENDITURES	**$ 229,590.00**

Dated this 7th day of August 2023
/s/ Jane Somerville, Library Director
Pub: Aug 17th & Aug. 24th, 2023